Florida Regional Junior Science, Engineering, and Humanities Symposium

**Group Registration Form**- Please type or write neatly.

School Name: ___________________________________________  County: ______________________

School Address: ____________________________________________

Person Coordinating Group: ___________________________  Phone: ______________________

**Chaperones**: Please provide a list of chaperones for your group. Include the cell phone numbers of chaperones whom the Symposium staff should contact during the program in case of emergency, for questions, etc.

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<th>Gender</th>
<th>Role (teacher/parent)</th>
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**Group Summary Form**: All groups should submit at Group Summary Form which is available from [https://www.cpet.ufl.edu/students/junior-science-engineering--humanities-symposium/](https://www.cpet.ufl.edu/students/junior-science-engineering--humanities-symposium/) in Excel Format.

**Group Rooming List**: Groups may submit a Rooming List Request by January 6, 2020. Please note that students are to be housed in quad occupancy rooms unless students opted to pay for a triple or double occupancy room. Rooming lists must place as many students as possible in groupings of four students. Students from other schools may be assigned to unfilled rooms to maximize available hotel space.

**Payment, Refund, and Substitution Policies**:

1. Make all checks payable to: **University of Florida**. Credit cards and cash are not accepted. **Personal checks should have the student’s name written on the memo line.**
2. All reservations for the JSEHS must be accompanied by full payment or purchase order for the group from the participating school, unless other arrangements have been made.
3. All groups attending should submit a **Group Summary Form** which will indicate the persons being registered and how payment is being received.
4. Either individual or pooled group payments are acceptable. Registration deadline is **January 6, 2020**. Please contact the CPET office if there will be any difficulty meeting this deadline.
5. No refunds will be allowed after **January 6, 2020**. Requests for substitutions must be approved by Symposium staff and may incur additional fees.
6. **Group Rooming List Requests** are due **January 6, 2020**. If a rooming list is not provided, the group will accept Symposium rooming assignments.

**School Permission and Chaperone Confirmation**: The students and teachers listed on the Group Summary List are released from class as necessary to participate in the events of the 57th Florida Regional Junior Science, Engineering, and Humanities Symposium at the University of Florida, Gainesville on January 26-28, 2020.

We understand that it is the responsibility of the adult sponsor(s) to monitor the conduct of the students in his/her group. In the event that a participant does not abide by the rules of conduct established by the JSEHS and/or his/her school, that participant may be asked to leave the JSEHS immediately at the expense of his/her parent or guardian.

Principal’s Signature **required for school-based groups only**  Coordinating Chaperone’s Signature

Optional Pre-symposium Activities List and Registration Available from the JSEHS Website: [https://www.cpet.ufl.edu/students/junior-science-engineering--humanities-symposium/](https://www.cpet.ufl.edu/students/junior-science-engineering--humanities-symposium/)

Submit Group Registration, Group Summary Form, and Rooming Lists to jsehs@cpet.ufl.edu or fax to 352-392-2344.

Mail check payments to JSEHS c/o CPET, PO Box 112010 or 334 Yon Hall, Gainesville, FL 32611.

Contact the CPET Office at 352-392-2310 or jsehs@cpet.ufl.edu with questions.